European Art Classroom

Information for Students and Parents
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Program Description

Objectives

The goal of Proctor’s European Art Classroom (EAC) in France is for participating students to study art profoundly in the cultural context of Europe.

The objectives of Proctor’s European Art Classroom are:

✍ To help students foster an appreciation for and deep understanding of the art, literature, and history of Europe by embedding learning directly in experience and place.

✍ To expand and develop art skills through daily practice using a variety of mediums and to use art to record experiences in “carnets de voyage.”

✍ To develop interpersonal skills in leadership and group dynamics by living, cooking, planning, traveling, and taking on designated roles within the group.

✍ To learn practical French language skills necessary for conversation, travel, shopping, dining, and communicating with local people.

Program Overview

The term’s fundamental objective is for students to experience complete art immersion: from studying art history and then seeing the works studied at museums all over Europe, to actually investing in a personal art sketchbook (“carnet de voyage”) that will lead to the creation of inspired pieces. The students study additional academic subjects to help round out their appreciation of European culture, such as European Literature, European Art History, and one hour per day of French (beginning to advanced, each student at his personal level). The program is based in Aix-en-Provence, an active cultural center in southern France, where the group spends two weeks at a time, then travels to a chosen destination in another country or region for one week. This cycle of study / travel repeats three times throughout the term.

The program serves eight students in the winter and spring terms. These eight students, together with Proctor’s two resident directors, live in a house / dormitory in the countryside just outside of Aix-en-Provence, where each participant learns to cook, helps with daily chores, and spends quality time in the art studio. Several days a week, the
students load into the Proctor van and go on local “art excursions,” which fuel their “carnet” inspirations and introduce them to the historical sites surrounding Aix. On more typical days, mornings are generally filled with classes: the art history class meets in the art studio, and then literature class convenes in town in a café. While there is no language prerequisite for participation in this program, students study French at their individual level ensuring that they hone their practical language skills through instruction and daily practice. During the midday lunch break, students can grab a bite to eat at a variety of local eateries and take advantage of some free time to enjoy all that beautiful Aix has to offer: the year-round markets, specialty shops, games of basketball or boules at the park, or simply hanging out at a café to sketch or work on assignments. For part of the afternoon, the students participate in fitness activities, and then they shop for the evening meal. Early evening marks food preparation, dining together, study hall, and studio art. Because of the vast amount of time spent together, special emphasis is placed on group building and dynamics. The overseas directors make every effort to provide guidance and coaching in order to facilitate healthy relationships.

In embracing the art immersion element of the program, each student is asked to explore a variety of artistic mediums during the 9-week term. Areas include, but are not limited to: painting, photography, sculpture, design (graphic, architecture, fashion, media, textile), portraiture, and leather tooling. Each student receives coaching based on her own interests and skills. In addition to frequent sketching in the “carnet,” each student must produce several finished works throughout the term, as well as a final project. Prior to each long voyage, students carry out research and prepare to have a “solo” that supports their art emphasis. The overseas directors will aid this process financially and logistically.

**Credits and Course Descriptions**

Students participating in European Classroom earn five academic and one skills credits. As on campus, they are graded for their performance and effort in their academic courses and for their participation in the program and dormitory experiences.

- **EAC History** 1 Social Science
- **EAC Literature** 1 English
- **EAC Language: French** 1 Language
- **EAC Art I: Studio Art Emphasis** 1 Level I Art
- **EAC Art II: Sketchbook** 1 Level I Art
- **EAC Living Skills** 1 Skills Credit

**European Literature and Philosophy**

*Goals and Material Covered:* In this class students read selected short stories and novels by classic European authors that highlight literary movements, philosophical beliefs, or
cultural perceptions. The students craft responses to given prompts in their journals and participate in daily literary round tables. Likewise, an in-depth study of specific European cultures as well as short story elements are examined, analyzed, and mimicked as assigned. Three larger writing assignments required for this course may include, but are not limited to: a travel story based on one of their travel experiences; a comparative essay in response to a work of art and connections it appears to have with one of the selected short stories; and a final philosophical reflection on one of the cultures or literary movements studied. 

*Texts: France in Mind* by Alice Leccese Powers, *Italy in Mind* by Alice Leccese Powers, *Life Studies: Stories* by Susan Vreeland, and other selections by European authors

**European History**

*Goals and Material Covered:* This class covers pivotal historic events in Europe, such as the fall of the Roman Empire, the Reign of Terror, the Inquisition, and the creation of the European Union. We focus on the artistic expression born from each era using field trips to distinct locations to augment and enhance our regular classroom studies. Learning destinations may include, but are not limited to: Florence for the birth of the Renaissance and the Age of Popes; Paris for the Revolution, the Impressionists, and Henri Matisse; and Belgium for the Golden Age, the Belle Epoque, and the ravages of world wars. Each student engages in a research project, writes regular critical papers, and gives a formal presentation. Documentary and cultural films, current events, and slide identification round out this course.


**European Art I - Studio Art Emphasis**

*Goals and Material Covered:* Students choose one of five areas of emphasis and focus their daily studio time on their major projects. Areas of emphasis include: drawing / painting, leather / metal tooling, printmaking / wood carving, fashion / textile design, and photography / book-making. Students also partake in weekend cultural activities that reflect their chosen emphasis, rounding out their individual European Art Classroom portfolios with intake as well as output. Likewise, it is the expectation that while on each of the three “big trips,” each student researches and investigates on their own something that is complementary to their project. Examples of such “solos” carried out include, but are not limited to: a visit to the Picasso Museum in Paris, attending a fashion show during Fashion Week, enrolling in a fresco or Venetian plaster class at the Uffizi, going to a performance at the Opera Garnier, or following in Van Gogh’s footsteps at Auvers-sur-Oise. All of the student’s work and collected memorabilia enriches the graded portfolio.

**European Art II - Carnets de Voyage**

*Goals and Material Covered:* In this class students explore a wide variety of fine art techniques including, but not limited to: collage, colored pencils, quick sketch, and watercolor. Daily instruction in these areas is put to immediate use, as students travel to local sites and carry out their “carnet” tasks. These sketchbooks are graded on a regular
basis, and serve as the students’ personal travel documentation. These “carnets de voyage” will be put on display back at Proctor once the student returns to New Hampshire.

**French Language Abroad**

*Goals and Material Covered:* The student engages in individual French studies for one hour each day. The course objective aims to instruct each student in communicative skills that help them with their daily interactions while in France and throughout Europe. Each student is placed appropriate to his/her personal level of French and advances after weekly checkpoints are met and mastery of each unit’s objectives are demonstrated.

**European Living Skills**

*Goals and Materials Covered:* This course serves as the foundation for building a strong community amongst the students and faculty on European Art Classroom. Through direct instruction and daily feedback, students develop interpersonal skills that support living and traveling together. Emphasis is placed on team-building, self-awareness, social dynamics, conflict resolution, and working towards group goals. Each day, students take on designated leadership roles within the group and fulfill such responsibilities as planning excursions, organizing the group, and facilitating decision-making. Evening meetings allow the group to reflect on the day’s experience, give and receive feedback, and continually strive towards a positive, supportive, and functional community dynamic.

**Expectations**

**Technology**

Students are asked to bring their laptop computers or iPad/tablets with them to Europe to support their academic work. There is a wireless Internet connection in the house/dormitory; however, capacity is limited. Activities that put high demand on the Internet, such as video chatting and uploading photos, must be carefully scheduled within the group.

Each student is issued a European cell phone to use during the term as a safety and communication tool. Students who bring additional smartphones or devices with cellular and data roaming capacity should contact their carriers before traveling to Europe to determine whether their devices will work in the countries they visit and what fees are associated.
Although we do not ask students to “unplug” completely during their term in Europe, we do expect them to limit the time they spend on their computers and phones, which allows them to increase their engagement in the direct experience of traveling and living together. Although this may mean less frequent contact with friends and family at home, it enhances the students’ experience by allowing them to focus their energy on immersing themselves in local culture, activities, and place. Our experience has shown that students who spend a lot of time video chatting, texting, browsing social media, etc. become more homesick and less engaged in their immediate surroundings and experience.

As such, European Art Classroom strives for this technological balance of being connected to our current environment (academics and place), while disconnecting from our American and Proctor in New Hampshire lives.

**Rules and Expectations**

The rules for European Art Classroom are the same as those on campus as published in Proctor’s Green Book, with the exception and emphasis of the following:

**Alcohol**

Restrictions and cultural expectations around drinking alcohol are different in Europe than in the United States. Although the legal drinking age to purchase alcohol in France is 18, enforcement is much stricter than in the United States. Availability of alcohol requires students to exercise restraint and take on additional responsibility for their own decision-making as they navigate the freedoms of Europe while staying within Proctor’s rules.

Because of the importance of wine in French culture, wine tastings and private homes are excluded from the regular drinking age law. The school recognizes that part of the experience abroad is to observe and share the customs of the local people. Therefore, under the supervision and guidelines of the overseas directors, students may partake in the consumption of alcohol during wine tastings as part of their study of local industry and culture. In addition, they will occasionally have the option of drinking wine with a meal. Drinking in excess or under any circumstances other than those offered by the overseas faculty will likely result in a Major Violation and dismissal from the program.

For students who have experienced disciplinary action (Major Violations) or health concerns (Sanctuary or Health Referral) regarding alcohol/drug use on campus, the Overseas programs present increased health and safety risks as well as the potential for students to be dismissed from both the program and Proctor if they receive a second Major. Any student who is on an active No Use Agreement during any portion of the term will
still be expected to abide by the guidelines of that contract, including abstention from wine tastings.

**Drugs**

Any involvement with drugs--- active usage, possession of drugs or paraphernalia, or being in the presence of--- will result in immediate dismissal from the program at the very least.

**Behavior Unbecoming of a Proctor Student**

Involvement in any activity which the school judges unbecoming of a Proctor student to the extent that either the school’s reputation is affected, the student’s conduct endangers him or herself or the property of others, or the student is disrupting the academic or social process of the school will result in social probation and may lead to dismissal from the program and possibly from Proctor.

**Program Dismissal**

Any student who receives a Major Violation for substance or any reason that compromises participation in the program will be dismissed. If a student is dismissed from or leaves the program, further discussion will take place amongst school administrators and program directors as to the student’s academic status. If the separation is more than two weeks into the term at Proctor in Andover, Proctor administration and program directors will decide on a case-by-case basis whether the student will be allowed to return to campus to complete the trimester or whether they need to complete it elsewhere. The family will be responsible for all travel costs.

**Communication Technology Policy**

In order for students to be able to immerse themselves to as great an extent as possible in the host country, students are asked not to use their communication devices during inappropriate times, such as while on excursions or during a cultural activity or meal. If a student or the group in general is having difficulty managing appropriate use of communications technology, the directors will impose restrictive measures with regard to the use of devices as deemed necessary. Thus, they may collect a phone, smartphone, iPad, or laptop from a student and make them accessible only at appropriate times as seen fit. To promote healthy boundaries around technology, all group members deposit their “devices” in the technology basket each evening from 7:30-10:30 p.m. Strategically, this time away from smartphones, iPads, and laptops coincides with the dinner hour and studio time.

**Riding in Vehicles**

Riding in a vehicle with anyone other than contracted drivers (Proctor’s overseas directors, taxis, and buses) or with anyone under the age of 25 will result in dismissal from the program. No one may ride on (as driver or passenger) a motorcycle, scooter, moped motorbike, etc.
Travel Away from the Program
Students may not travel away from the program overnight (to visit friends, travel alone, go camping, etc.) during Proctor’s term abroad. Day trips may be arranged at the discretion and with the prior permission of the overseas faculty if they do not cause the student to miss program obligations.

Campus Visits
While students are away from Proctor, before departure, we ask that they come to campus for official visits only. Visits might consist of visiting a college counselor or participating in a performance of some type. Please contact Jill Jones Grotnes, the program coordinator, to get your visit cleared.

NOTE: The preceding rules do not limit the administration or faculty from responding to unique circumstances with unique consequences, including dismissal. As on campus, there is an appeal process for dismissal from Proctor.

Health and Safety
Some element of risk is inherent in Proctor’s off-campus programs, as students are challenged to expand their skills through direct experience in a new environment. Proctor’s program directors and faculty take precautions to manage and minimize risk through careful program design, informing students of potential hazards, and training students to mitigate risk. However, anticipating and informing students of every possible risk or hazard is impossible, and students are also expected to play an active role in minimizing risk and making decisions with safety in mind.

Immunizations
Families are encouraged to follow the Center for Disease Control’s (CDC) immunization guidance for international travel. Although no specific immunizations beyond routine vaccinations are recommended for travel to France, individuals may consider talking to their doctors about recommendations specific to their own health history and their specific destinations. Consult the CDC’s Travel Health Notices for health warnings and guidelines at http://wwwnc.cdc.gov/travel.

Emergency Packet
The overseas directors will provide each student with a small packet designed to help out in case of both minor and major problems. Typically the packet will contain important contact and emergency numbers, the student’s Proctor ID or International Student Card, the address of the group’s hotel or residence, and a map of the city.
Communication
Students will each be issued a mobile phone that they can use for both daily use and in case of an emergency. Students are expected to keep the overseas directors informed of their whereabouts at all times.

Monitoring Risk
The on-campus program coordinator and overseas directors will monitor changes in the political, social, and health conditions in each country to be visited. Assessment regarding safety of travel will be made based on information gathered from the US Department of State, American Embassy in Paris, Center for Disease Control (CDC), and local contacts in the country to be visited. Changes to plans and itineraries will be made based on guidelines, alerts, and warnings, as well as on local information and other sources. Although all calendars should be considered subject to change, parents will be notified by email of major itinerary changes such as a change to a destination city.

Insurance
In addition to your own personal health insurance policy, it is the policy of Proctor Academy to require accident insurance for participants in off campus programs sponsored by Proctor. The policy that Proctor has is through United States Fire Insurance Company and provides coverage for Accident Medical Expense, Accidental Death Benefit, Accidental Dismemberment, Medical Evacuation, and Repatriation. It is not for long-term treatment or convalescence. The cost of the insurance is included in the program deposit.

Program Enrollment

Eligibility and Application Process
All applicants must be current sophomores or juniors in good academic, social, and wellness standing. Completion of an art class (Level I or II) or an art afternoon activity is a prerequisite for participation. There is no language prerequisite.

Interested students must consider their four-year plans, including academic and extra-curricular commitments, and confirm with their advisors that this program fits their needs and interests. Be aware that although some courses are offered off-sequence on campus (Chemistry, Algebra 2, Precalculus), others may require summer work.

Students who have active majors, including substance majors, may apply for this program. However, students with previous substance-related Major Violations should carefully consider whether they can commit to following program guidelines in a culture that allows
greater access to alcohol, as a second major would result in dismissal from the program and the school. Those on active No Use Agreements must continue to follow the guidelines of that contract even while on the off-campus program. Any student who receives any Major Violation after being accepted to the program will forfeit their spot and lose their deposit if the violation occurs during the two terms before participation. Any student who receives a Minor Violation after being accepted will have their candidacy come under consideration.

The application process will take place in the late fall / early winter, with applications due right before winter break. The application has three parts: an “Off-Campus Programs—Student Information Sheet” (required for all programs), a signature sheet, and a series of short essay questions. Students must acquire the signatures of their advisors and three references who support their application. They must submit all three parts of the completed application to Jill Jones Grotnes, the program coordinator, by the due date in mid-December.

To establish priority in sign-ups, the following criteria will be used: year of graduation, previous terms off-campus, followed by years at Proctor. Other factors, such as effort grades, boy/girl balance, housing, commitment to the arts, and essays, may also be considered. To determine whether the student is in good academic, social, and wellness standing, the program coordinator and school administrators will review completed applications. Each program coordinator or director has the right to allow room for judgment in the decision process.

**Paperwork and Program Costs**

**Forms and Deposits**

Once students have been selected in January, they and their parents will need to complete all required paperwork by early February. Paperwork includes a reservation agreement, assumption of risk, overseas rules contract, and a copy of the student’s current passport. Parents will also authorize the Business Office to bill them for the nonrefundable $200 program deposit which will secure the student’s spot and pay for supplemental travel insurance for the student through Proctor.

**Airline Tickets**

For logistical and safety reasons, we ask that all students fly as a group to/from France. Tickets are purchased in the term prior to travel through Compass Travel in New London, and then the cost of tickets is billed to families through Proctor. Any student flying from a location other than Boston should make travel plans to meet the group in Boston. Students who do not plan on traveling with the group (e.g. staying in France after or before the program) should make arrangements through the program coordinator.
Spending Money
Students should bring spending money for out-of-pocket expenses such as souvenirs, snacks, mailing letters home, and individual fun-time activities (movies, cafes, etc.). Our experience has been that $800 in spending money is sufficient for a student’s nine-week stay abroad. Some have returned with much of this, others have spent far more. The most convenient way for students to carry spending money is to bring a debit card that will allow them to either make purchases or take out cash from an ATM (check with your bank about what fees or restrictions apply). Other possibilities include bringing cash, traveler’s checks, or prepaid credit cards.

Emergency Medical Fund
Unforeseen medical expenses such as a visit to a doctor or dentist, a major medication purchase, or the need for a new pair of glasses or contacts can occur. Therefore, we ask that an additional $200 in cash be sent with your child. This will be held by the directors and will serve as an “Emergency Medical Fund” to be used only in the event of an unforeseen expense. If the emergency fund is unspent, it will be returned to the student at the end of the term. Students are encouraged to hold $100 of this to serve as emergency money while traveling home. In summary, students should bring a total of $1000 ($800 in spending money and $200 for emergency fund as needed).

Day Student Supplemental Tuition
Day students participating in off-campus programs are responsible for the difference between the boarding and day tuition for that term. The fee for 2018-2019 is $8,000. Need-based financial aid is available, on a limited basis, to help defray the cost of off-campus programs for day students already receiving financial aid. Applications for this financial aid are available upon request and are due mid-February. On occasion, preference for spaces on off-campus programs may be given to boarding student for campus housing reasons.

Travel Information

Passports and Visas
All students going overseas must have a valid passport whose expiration date falls three months after the scheduled departure from Europe at the end of the term. Passports are valid for five or ten years. As it may take eight weeks to obtain a passport, please take care of this formality right away. As a result of some “close calls” recently, we are now asking each student to submit a photocopy of the front pages (the ones with photo and personal
data) of his or her passport at the beginning of the term prior to going abroad (beginning of Fall term for the Winter term, and the beginning of the Winter term for Spring term). That way we can do a final check to be sure that the passport will be valid, and we will have a copy of the passport on file in case the student loses his or her documents while abroad. Parents should keep a copy at home as well. You can obtain passport application forms at major U.S. Post Offices or at any U.S. Passport Agency.

**Visas - Non-American Citizens**

Non-American citizens, even those with a green card and official residence in the U.S., may require a visa to study in Europe. Let Jill Jones Grotnes know at the time you sign up for the program if you are not a citizen of the U.S. We will then do our part to assist you in obtaining the visa application if it is necessary. This needs to be done within three months of the date of departure.

**Travel To and From Europe**

The exact dates for the students’ travel to and from Europe will depend on the Proctor calendar. Once the itineraries are set, students and families will be notified. Typically, we aim for a nine-week term and try to schedule at least one of the travel days on a Saturday or Sunday, with students flying in and out of Boston-Logan Airport. For example, approximate dates might be:

**Winter:** Departure first week of January, Return first week of March
Note: The dates of the winter term abroad are distinctly different from those back at Proctor. The students have no school obligations (other than assigned readings for their program) between the end of the fall term and their departure date in early January. They also arrive in Boston shortly after the rest of the school has begun its spring vacation.

**Spring:** Departure last week of March, Return last week of May (several days before graduation)

The program coordinator will greet the students at Logan Airport on the day of departure where a final meeting will take place with families and where updated itineraries for the cross-Atlantic portion of travel will be distributed. Students fly unaccompanied and are expected to abide by all Proctor rules during travel. The overseas directors will meet the group in Marseille, France, and take them directly to the program’s living residence nearby. Upon their return from France, students must be picked up by their parents from Boston-Logan.
Alternate Travel Arrangements
Should a student require travel arrangements on dates other than those set for the group, parents must contact the program director at least two months prior to the scheduled departure date. If you wish to have your son or daughter use alternative transportation methods other than the regular Proctor flight then:

1. Additional costs will be assumed by the family.
2. Travel arrangements should be made through Holly at Compass Travel in New London, N.H. Please call her at 603-526-9600, and she will help you coordinate your travel plans.

Parental Visits Abroad
Many parents are eager to visit their children during the term in Europe. While their enthusiasm is appreciated, parental visits can change the tenor of the program and impact the focus of the group. The effect is most distracting when multiple sets of parents, relatives, or friends visit on scattered occasions throughout the short nine-week term. Therefore, parents who would like to visit the group are asked to time their visits to Aix-en-Provence during a designated week in the middle of each term. While a parent is visiting, the students must continue “life as usual” by attending classes, participating in group excursions, and staying in the dorm; however, parents may join the group for classes, excursions, and activities when appropriate. Your cooperation in this matter is appreciated.

Lodging
Proctor rents a large, private residence in the town of Vauvenargues outside of Aix-en-Provence, France. Students live in the house with the two resident directors, who are Proctor faculty. Here students cook meals, gather for classes, exercise in a small fitness room, enjoy views of the countryside, and create art in one of two spacious studios. They travel to Aix and surrounding areas either in their program minivan or on public buses.

During their weeklong excursions to other European destination, the group generally stays in either youth hostels or hotels. Students sign up for membership with Hostelling International before their departure for Europe.

Preparing for the trip

Pre-term Assignments
Students who participate in the winter or spring term programs are expected to do pre-term assignments for both Literature and Art History. Check with Jill Jones Grotnes towards the end of the term prior to your departure for up-to-date information on what you are expected to complete.
**Packing for the Trip**
Students are allowed one carry-on bag, one personal item, and one bag to check. An “orientation-style” backpack is mandatory and can be used as your checked bag. The group will be picked up at the Marseille airport in a small van. It will be impossible to bring any additional bags. Furthermore, students’ rooms overseas are generally smaller than those to which they are accustomed, so please limit baggage. A detailed packing list will be provided in the term before departure.

**Contact Information**

**USA:**
Jill Jones Grotnes, EAC Program Coordinator at Proctor:
cell (603) 630-7115, work (603) 735-6606, jonesgrotnesji@proctoracademy.org

Dave and Jen Fleming, EAC Co-Directors
Dave cell (603) 581-6188, flemingda@proctoracademy.org
Jen cell (603) 630-8342, flemingje@proctoracademy.org

Patti Durkin, Off-Campus Programs Assistant
work (603) 735-6641, durkinpa@proctoracademy.org

Holly Walker at Compass Travel (603) 526-9600

Logan Airport Arrival Info. (617) 561-1800

Flight status resource: flightstats.com (also available as an app)

**FRANCE:**
Dave and Jen Fleming
Dave cell 011 33 7 51 67 46 44, flemingda@proctoracademy.org
Jen cell 011 33 6 02 64 96 11, flemingje@proctoracademy.org

Mailing address in France:
Jennifer Fleming / STUDENT'S NAME
306 Chemin des Gandons
13126 Vauvenargues, France
Application Checklist

Completed by mid-December and submitted to Jill Jones Grotnes, program coordinator:

- Off-Campus Programs—Student Information Sheet
- European Art Classroom Signature sheet
- European Art Classroom Essays

Due mid-February:

- Read Information Packet
- Reservation agreement and authorization for $200 deposit
- Acknowledgement of Rules form
- Release of Liability and Assumption of Risk form
- Signed Vaccination Notification and Acknowledgement form

Due early-Fall for Winter Term and early-Winter for Spring Term:

- Copy of student’s passport (photo and information page)
- Payment for airline tickets